

DEPARTMENT OF LABOR AND EMPLOYMENT - Regional Office No. III
Annual Procurement Plan for FY 2020

Code (PAP)	Procurement Program/Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Project)
					Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
DOLE-RO3 001	Repair and Maintenance of Service Utility Vehicles	DOLE-RO3	No	Direct Contracting	N.A.	N.A.	January - December	January - December	GoP	72,945.00	72,945.00		Preventive Maintenance & Emergency Expenses
DOLE-RO3 002	Repair and Maintenance of Machinery and Equipment	DOLE-RO3	No	Direct Contracting	N.A.	N.A.	January - December	January - December	GoP	30,000.00	30,000.00		Preventive Maintenance & Emergency Expenses
DOLE-RO3 003	Fuel, Oil and Lubricants FY 2020	DOLE-RO3	No	Negotiated Procurement (53.9 SVP)	N.A.	N.A.	N.A.	January	GoP	270,496.21	270,496.21		
DOLE-RO3 004	LTO Registration	IMSD	No	Negotiated Procurement (53.5 Agency to Agency)	N.A.	N.A.	Annually	Annually	GoP	2,309.06	2,309.06		
DOLE-RO3 005	GSIS Registration	IMSD	No	Negotiated Procurement (53.5 Agency to Agency)	N.A.	N.A.	Annually	Annually	GoP	43,401.55	43,401.55		
DOLE-RO3 006	Procurement of Janitorial Services	DOLE-RO3	Yes	Competitive Bidding	January	N.A.	January	February	GoP	225,000.00	225,000.00		Janitorial Services
DOLE-RO3 007	Procurement of Security Services	DOLE-RO3	Yes	Competitive Bidding	January	N.A.	February	February	GoP	127,743.30	127,743.30		Security Services
DOLE-RO3 008	Procurement of Outsourcing Services	DOLE-RO3	Yes	Competitive Bidding	November	November	November	January	GoP	1,215,542.40	1,215,542.40		Support to operations of the office
DOLE-RO3 009	Procurement of Services for the Filing of AEP Publication	TSSD II	Yes	Competitive Bidding	November	November	November	January	GoP	1,678,841.58	1,678,841.58		Publication of Applications of AEP
DOLE-RO3 010	Procurement of Motor Vehicle	DOLE-RO3	Yes	Competitive Bidding	November	November	November	January	GoP	1,400,000.00	1,400,000.00		Service Utility Vehicle for Office Operations
DOLE-RO3 011	Water consumption for the year 2020	DOLE-RO3	No	Direct Contracting	N.A.	N.A.	January - December	January - December	GoP	58,063.86	58,063.86		Water Expenses
DOLE-RO3 012	Power consumption for the year 2020	DOLE-RO3	No	Direct Contracting	N.A.	N.A.	January - December	January - December	GoP	1,073,110.55	1,073,110.55		Electricity Expenses
DOLE-RO3 013	Rental of Office Building and Structures	DOLE-RO III	No	Negotiated Procurement (53.5 Agency to Agency)	N.A.	N.A.	January - December	January - December	GoP	1,324,017.51	1,324,017.51		Office Lease
DOLE-RO3 014	Procurement of Personal Protective Equipment	DOLE-RO3	No	Negotiated Procurement (53.9 SVP)	April	May	May	May	GoP	6,853,700.00	6,853,700.00		PPE for TUPAD Program
DOLE-RO3 015	Common-Use Office Supplies and Equipment FY 2020	DOLE-RO3	No	Negotiated Procurement (53.5 Agency to Agency)	N.A.	N.A.	January - December	January - December	GoP	217,042.00	217,042.00		Common-Use Office Supplies
DOLE-RO3 016	Common-Use Office Supplies and Equipment FY 2020 (Not available in PS-DBM)	DOLE-RO3	No	Shopping	January	N.A.	January	January	GoP	779,810.62	779,810.62		Common-Use Office Supplies
DOLE-RO3 017	On-Boarding for New DOLE Entrants	DOLE-RO3	No	Negotiated Procurement (53.9 SVP)	May - October	N.A.	May - October	May - October	GoP	92,500.00	92,500.00		Assimilation for new entrants of the Department
DOLE-RO3 018	DOLE Programs (Welfare & Employment/LR & LS/LI/SENA/Other Jurisprudence updates/Other DOLE programs)	DOLE-RO3	No	Negotiated Procurement (53.9 SVP)	January - December	N.A.	January - December	January - December	GoP	700,000.00	700,000.00		Learning and Coaching Session
DOLE-RO3 021	Quality Management Seminar (QMS / ISO)	DOLE-RO3	No	Negotiated Procurement (53.9 SVP)	2nd Semester	N.A.	2nd Semester	2nd Semester	GoP	300,000.00	300,000.00		Achieve policy and QMS effectiveness
DOLE-RO3 022	Stress Management Seminar cum Women's Month Activity	DOLE-RO3	No	Negotiated Procurement (53.9 SVP)	March	N.A.	March	March	GoP	146,000.00	146,000.00		Discover effective ways of managing stress in the workplace
DOLE-RO3 023	Administrative / Financial Matters Orientation (Updates)	DOLE-RO3	No	Negotiated Procurement (53.9 SVP)	February / July	N.A.	February / July	February / July	GoP	100,000.00	100,000.00		Continuing Education for RO3 personnel
DOLE-RO3 031	DOLE Continuing Skills Enhancement Training for Labor Information Officers	IMSD	No	Negotiated Procurement (53.9 SVP)	February	N.A.	February	February	GoP	15,000.00	15,000.00		
DOLE-RO3 032	LLCO Capacity Building Program (Level 1-A)	TSSD I	No	Negotiated Procurement (53.9 SVP)	March	N.A.	March	March	GoP	375,000.00	375,000.00		An essential training for newly hired & newly promoted LIs in compliance with the Department directives & mandates
DOLE-RO3 034	AMCC	DOLE-RO3	No	Negotiated Procurement (53.9 SVP)	2nd Semester	N.A.	2nd Semester	2nd Semester	GoP	78,000.00	78,000.00		
DOLE-RO3 036	General Assembly of Labor Inspectors	TSSD I	No	Negotiated Procurement (53.9 SVP)	Jan / Apr / Jul / Oct	N.A.	Jan / Apr / Jul / Oct	Jan / Apr / Jul / Oct	GoP	117,000.00	117,000.00		
DOLE-RO3 037	Conduct of RTIPC Meetings	TSSD I	No	Negotiated Procurement (53.9 SVP)	Jan / Apr / Jul / Oct	N.A.	Jan / Apr / Jul / Oct	Jan / Apr / Jul / Oct	GoP	104,000.00	104,000.00		
DOLE-RO3 038	Conduct of PAR 3 Meetings	TSSD I	No	Negotiated Procurement (53.9 SVP)	Jan / Apr / May / Jul / Oct	N.A.	Jan / Apr / May / Jul / Oct	Jan / Apr / May / Jul / Oct	GoP	32,500.00	32,500.00		
DOLE-RO3 039	General Assembly of Family Welfare Federation in Region III	TSSD I	No	Negotiated Procurement (53.9 SVP)	3rd Quarter	N.A.	3rd Quarter	3rd Quarter	GoP	26,000.00	26,000.00		
DOLE-RO3 040	ITC for Education, Construction, Hotels/Restaurants/Resorts and Hospitals	TSSD I	No	Negotiated Procurement (53.9 SVP)	Jan / Apr / Jul / Oct	N.A.	Jan / Apr / Jul / Oct	Jan / Apr / Jul / Oct	GoP	104,000.00	104,000.00		
DOLE-RO3 042	Mid-Year Performance Assessment (MYPA)	DOLE-RO3	No	Negotiated Procurement (53.9 SVP)	November	N.A.	November	November	GoP	200,000.00	200,000.00		
DOLE-RO3 043	Year-End Performance Assessment (YEPA)	DOLE-RO3	No	Negotiated Procurement (53.9 SVP)	January	N.A.	January	January	GoP	150,000.00	150,000.00		
DOLE-RO3 046	PRAISE Awards and Recognition	DOLE-RO3	No	Negotiated Procurement (53.9 SVP)	December	N.A.	December	December	GoP	300,000.00	300,000.00		
DOLE-RO3 047	Postage and Courier Services	DOLE-RO3	No	Direct Contracting	N.A.	N.A.	January - December	January - December	GoP	120,000.00	120,000.00		
DOLE-RO3 048	Mobile	DOLE-RO3	No	Direct Contracting	N.A.	N.A.	January - December	January - December	GoP	100,107.96	100,107.96		
DOLE-RO3 049	Landline	DOLE-RO3	No	Direct Contracting	N.A.	N.A.	January - December	January - December	GoP	71,122.95	71,122.95		
DOLE-RO3 050	Internet Subscription	DOLE-RO3	No	Direct Contracting	N.A.	N.A.	January - December	January - December	GoP	742,696.36	742,696.36		
DOLE-RO3 051	Surveillance Audit 1 on ISO 9001:2015 Certification	DOLE-RO3	No	Direct Contracting	N.A.	N.A.	October	October	GoP	200,000.00	200,000.00		

DOLE-RO3 052	Postal Stamps for orders, subpoenas etc.	IMSD	No	Negotiated Procurement (53.5 Agency to Agency)	N.A.	N.A.	January - December	January - December	GoP	150,000.00	150,000.00		
TOTAL											19,595,950.91		


Consolidated by:


GIL V. DELA CRUZ / RENATO S. RACHECO
 Senior LEO Supply Officer III

Noted by:


CECILIA D. MALIT
 Budget Officer III

Approved:


MA. ZENaida A. ANGARA-CAMPITA
 Head of Procuring Entity

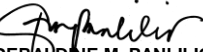

ALBERT B. MANLAPAZ
 BAC Member


MARIA RIMA C. HERNANDEZ
 BAC Member


ALEJANDRO V. INZA CRUZ
 BAC Member


JASON P. OCAMPO
 BAC Member


Atty. REMEDIOS T. VEGIM-TEVES
 BAC Vice Chairperson


GERALDINE M. PANLILIO
 BAC Chairperson