

Republic of the Philippines
DEPARTMENT OF LABOR AND EMPLOYMENT
Regional Office No. 3
City of San Fernando, Pampanga

EIDP – Form B



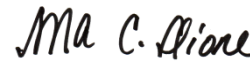
AGENCY EFFICIENCY AND INTEGRITY DEVELOPMENT PLAN SEMESTRAL REPORT

Reporting Period: **July to December 2014**

A.	EIDP Component	Status/Action Taken	Means of Verification	Remarks
	<p>TRANSPARENCY</p> <ol style="list-style-type: none"> 1. Posted in the DOLE Central Luzon Website of the following: <ol style="list-style-type: none"> a. Annual net worth of all its 3rd level officials including Division Chiefs based on their submitted SALN b. Status of labor standard cases c. DOLE Citizens' Charter d. Management Actions on COA Audit Report e. Transparency Seal <ol style="list-style-type: none"> e.1. Agency's mandates and functions, names of its officials with their position and designation, and contact information; e.2. Annual Reports e.3. Approved budgets and corresponding targets e.4. Major programs and projects e.5. Status of implementation and program/project evaluation e.7. APP, contracts awarded and the name of contractors/suppliers/consultants 	Updated and posted in the DOLE Central Luzon Website	Website address is ro3.dole.gov.ph	Timelines in updating and posting data were strictly followed by responsible personnel/division

<p>B.</p>	<p><u>ACCOUNTABILITY</u></p> <ol style="list-style-type: none"> 1. ARTA Implementation 2. Liquidation of Cash Advance 3. PhilGEPS 4. Values Orientation Workshop 5. Enhanced Awareness on Anti-Corruption Laws, Rules and Regulations 6. Ethical behavior is promoted 7. DOLE Integrity Pledge 8. Exemplary behavior is awarded-PRAISE 9. ISO 9001:2008 <ol style="list-style-type: none"> a. Streamlining standardized processes for transparent and faster delivery of service b. Internal Audits are scheduled 10. Observance of no-contact and no-gift/solicitation policy 	<ol style="list-style-type: none"> 1. 1st Semester: Complete submission of reports and properly implemented <p>2nd Semester: Prior years-100% of cash advance liquidated Current years-84% of cash advance liquidated as of December 31, 2014 Registered and implemented the use of PhilGEPS on all its purchases</p> <p>Values Orientation Workshop conducted</p> <p>Orientation on RA 6713 conducted</p> <p>Formed part of the Flag Raising Ceremony PRAISE Awarding Ceremony conducted</p> <p>Monitored Quality Objectives Implementation</p> <p>Conducted the 3rd and 4th internal audit for the year 2014 on September 23-26, 2014 and November 5-7, 2014 respectively Implemented in the regional and field offices</p>	<ul style="list-style-type: none"> ➤ Send through courier and e-mail to FMS based on the monthly and quarterly deadlines ➤ Submitted to COA ➤ Submitted Certificate of Compliance with PhilGEPS to FMS on November 21, 2014 ➤ Done at OTEL Apartelle Pampanga with Chief Leilani M. Reynoso and Usec. Reydeluz D. Conferido as Resource Speakers on September 12, 2014 ➤ Done at DOLE RO 3's Conference Room on July 7, 2014 ➤ Recited every Monday ➤ Done at DOLE RO 3's Conference Room on December 19, 2014 ➤ Form to be used were disseminated ➤ Internal Auditors submitted their individual/group Audit Report outright to the Lead Auditor ➤ Submitted Report of Compliance "No Gift-No Bribe Policy" (Annex B) and actual photos to HRDS on June 26, 2014 	<p>DOLE RO 3 strictly adheres to Republic Act No. 9485</p> <p>DOLE RO 3 strictly implements the rules and regulations on the liquidation of cash advance</p> <p>Continuing</p> <p>Attended by 39 personnel</p> <p>Attended by 25 participants</p> <p>Deserving personnel/field offices awarded DOLE RO 3 strictly adheres to the concept of ISO 9001:2008</p> <p>The Lead Auditor submitted the Summary of Audit Report to the QMR immediately Continuing</p>
<p>C.</p>	<p><u>RESPECT FOR THE RULE OF LAW</u></p> <ol style="list-style-type: none"> 1. Quarterly monitoring of status of cases and complaints against DOLE officials and employees 	<p>Monitored and submitted report</p>	<ul style="list-style-type: none"> ➤ Submitted reports quarterly to Legal Service 	<p>The case of Lolita Felipe re: Administrative Charge is on going</p>

	<p>D. PARTNERSHIP FOR DEMOCRATIC GOVERNANCE</p> <p>1. Regular meetings of the TEIB of DOLE RO 3</p>	<p>TEIB conducted meetings on the following dates: September 18, 2014 – 3rd Quarter November 19, 2014 – 4th Quarter December 8, 2014 – celebration of DOLE's 81st Anniversary</p>	<p>TEIB Secretariat safe keep minutes of the meeting</p>	<p>100% of TEIB members attended the said meeting and activity</p>
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Prepared by:	Reviewed by:	Approved:
		
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