
Name of School

Address of School

Date

E N D O R S E M E N T

Respectfully endorsed to _____ the herein
attached application of _____ a bonafide student
of _____, for apprenticeship-training in the field of
_____.

This is in compliance with the requirements of the regular course in
_____.

Dean, College of _____

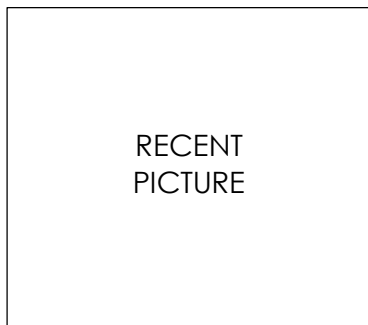
Republic of the Philippines
Department of Labor and Employment
City of San Fernando, Pampanga

**APPLICATION FOR SPECIAL CERTIFICATE TO EMPLOY LEARNER OR APPRENTICE
WITHOUT COMPENSATION AS A REQUIREMENT OF A SCHOOL CURRICULUM OR
AS PRE-REQUISITE TO A BOARD EXAMINATION**

This application must be accompanied by a certification from the school attended by the apprentice stating the number of hours of On-The-Job Training required the curriculum course being taken. Attach recent photo of apprentice. Application not fully accomplished shall not be entertained.

1. Name of Establishment _____
2. Address of Location _____
3. Name of Proposed Apprentice/Student-Trainee _____
4. Name of Institution _____
5. Nature of Training _____
6. Period of Training _____
7. Number of Hours to be spent Daily _____

The undersigned certifies that the information given above is true and correct and that the employment of the above-named apprentice will not prejudice the existing office personnel of the establishment and that the picture attached is that of apprentice; and that the said practice/training will not be a ground for employment on any position that may become vacant in the future.



Signature of the Employer over
Printed Name

Designation

Date

Signature of Apprentice

Address

W A I V E R

TO WHOM IT MAY CONCERN:

This is to certify that I, _____, parent / guardian of _____, a student of _____, grant his permission to undergo on-the-job training at the _____ from _____ to _____.

I understand and agree that this training is necessary as well as important in the implementation and continuation of the _____ course being taken in said school.

I further agree and affirm that the _____ and the _____ are in no way responsible nor shall they pay compensation from any incident, harm or injury that may be caused on his/her person during the training and that this student will undergo said actual job training.

I also certify that he/she on his/her own free will, signified to me his/her decision to undergo his/her on-the-job training as evidence by his/her signature affixed below together with my own signature.

Student Trainee

Parent/Guardian