

Republic of the Philippines
DEPARTMENT OF LABOR AND EMPLOYMENT
Regional Office No. XI
Davao City

SVEG CERTIFICATE OF EMPLOYMENT REQUIREMENTS

1. Letter Request
2. True photocopy of payroll indicating the name, position, duration of employment, nature of appointment of Filipino workers, or a notarized affidavit, attesting that the entity, firm, partnership or corporation where the applicant foreign national has controlling interest employs at least ten (10) full-time/regular Filipino workers on a long-term basis in the Philippines.
3. Photocopy of the Alien Employment Permit issued by this Office (for those who were already issued AEP)